

# College View Seventh-day Adventist Church

## Vacancy Announcement

Open through May 10, 2024

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### Pastoral Position

Functional Area of Responsibility: Children's Ministry and Small Group Coordination

#### Summary:

This is a pastoral role within the College View Church (CVC) in Lincoln, Nebraska.

(<https://www.collegeviewchurch.org/>)

Under the Children's Ministry function, this role is part of the CVC Pastoral team and is responsible to:

1. Function in all regular capacities as an associate pastor: engage in bible studies, personal evangelism, counseling, preaching, teaching and visitation.
2. Cast the vision for a vibrant Children's Ministry that will allow children to experience God, not just learn about Him, in a relevant and relational way.
3. Develop a dynamic leadership team of staff and volunteers by providing resources, training, and implementing appreciation strategies.
4. Coordinate weekly Sabbath School programs and volunteers for all classes from Beginners through Middle School (7 classes). Maintain and procure appropriate curriculum. Coordinate weekly general worship during Sabbath School for the 3 classes who meet together at the beginning of Sabbath School.
5. Lead or coordinate a regular children's choir with sporadic performances, including a Christmas Pageant.
6. Lead an annual Vacation Bible School program and coordinate all volunteers and material necessary.
7. Lead regular bible studies/baptismal studies with interested children and their families if interested.
8. Coordinate a weekly midweek evening program for children (i.e. Adventurers, Awana).
9. Coordinate a regularly-occurring children's church.
10. Meet regularly with 4-5 families/parents/children weekly.
11. Lead the development of a children's ministry area/facility at CVC.
12. Develop and implement policies for the safety and security of children, including but not limited to effective use of check-in and check-out technology.
13. Plan and participate in parent/child dedication services as needed.
14. Use effective modes of communication including emails, Facebook, Twitter, mailings, CVC church app, etc. designed to keep families engaged and informed of current programs, projects, and opportunities.
15. Develop and manage the children's ministry budget in consultation with the pastoral staff.

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### Small Group Ministry

Under the Small Group Coordination function, this role is part of the CVC Pastoral team and is responsible to:

1. Recruit small group leaders and coordinate the development of those leaders through effective training and orientation, in collaboration with the lead pastor.
2. Coordinate regular children's small groups based on interests.
3. Coordinate the semi annual registration and sign up of CVC members/attendees into small groups. Sign up will be available online and in person.
4. Coordinate the processing of all information required to promote new and existing small groups, including online, paper/flyers/brochures and as part of the weekly worship service.
5. Uncover the God-stories taking place within the small groups and communicate them by video, social media and other channels.
6. Coordinate the semi-annual training of small group leaders.
7. Maintain regular communication with small group leaders to understand the health and challenges and potential needs of the various groups.
8. Proactively think through means of communication, organization of data, website content, etc. to further ministry mobilization and kingdom impact.

### Minimum Qualifications

#### Required:

- The pastor must be a believer in Christ, the Bible, and the power of prayer. Enthusiastically support the vision and philosophy of the ministry of the Seventh-day Adventist church and attend worship service regularly. The pastor will stay spiritually sensitive to the Holy Spirit through a consistent prayer life and personal Bible study or accountability group. They will lead people by example of life in the Spirit and service of the Lord.
- Must have 5+ years experience in ministry, or in a ministerial position, or a degree in a related field.
- Must possess a Master's degree or be willing to pursue a Master's in a related ministry area.
- Must remain current in all aspects of the Children's Ministry. This includes showing an interest in participating in Christian education programs, conferences, and training as approved and funded by the church/conference.
- Be a team player that is trustworthy, displays a positive attitude and will loyally support the other members of the church staff.